How to Enroll in a Course or Activity (Detailed version for Student)

A — Search for Course or Activity

To Do | Completed | Prof | **1** Catalog | Connections | Help | 🚗 Take a Tour

Catalog

orientation **2** **3** 🔍

Filter
preceptor ✕

Results *Showing 1 - 2 of 2*

4 Nursing Staff CORE Orientation (RN)

COURSE **ACTIVITIES:** Live Class

Show additional information ▾

Course Titles appear in blue text.

Categories

Clinical (2) ▸
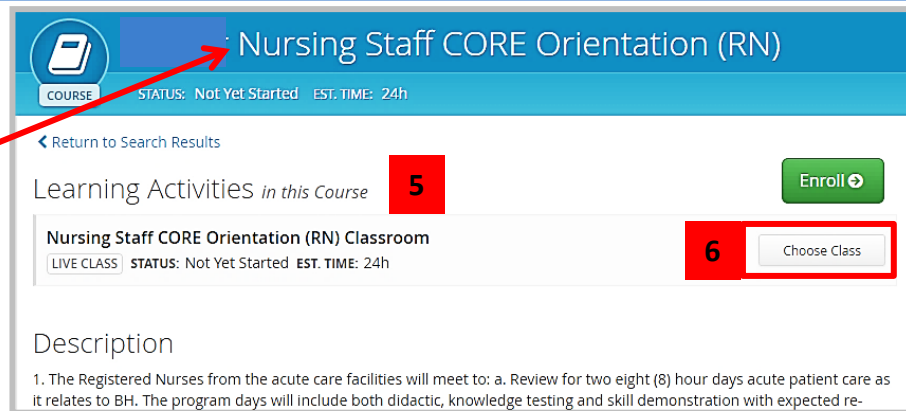
Developing a Critical Thinking
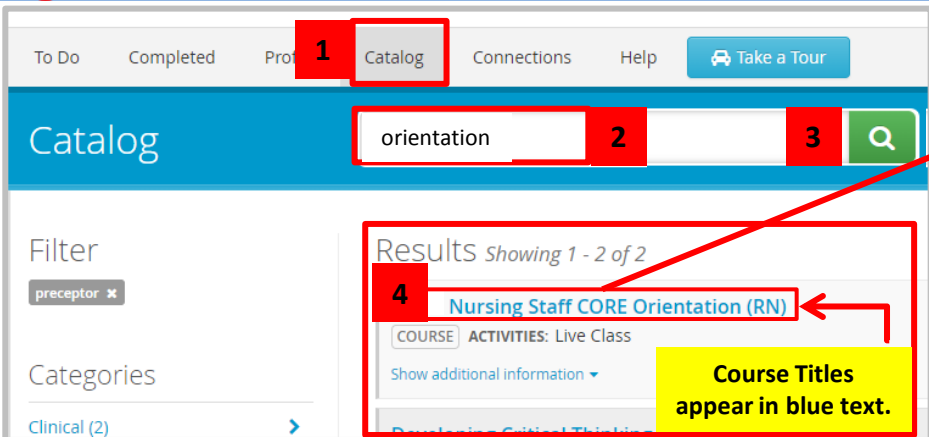
1 To enroll in a course or activity, select the **Catalog** tab. The *Catalog* page appears.

2 Type a *search word* in the **Search** field. This example is "orientation." (Fewer words may generate more results from which to choose.)

3 Click the **SEARCH** icon 🔍 or press **ENTER**. A *Results* list of courses (activities) appears. If the Result does not show the course you desire, repeat Steps 2 and 3 with a new search word(s).

4 Select the desired course (activity) from the results listed.

5 A *Learning Activities In This Course* page appears. (Scroll down the page to see the detailed description of the course/activity, learning objectives, course outline, etc.)
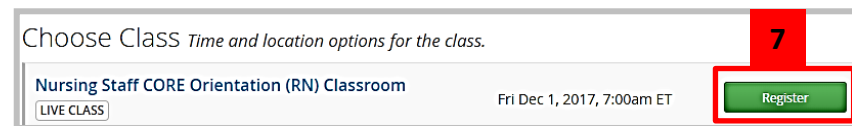
For technical support, call Help Desk at (888) 281-2448

**For job aids on other HealthStream properties, email *hsadmin@beaumont.org***

HSJA#005-StudentEnroll (2017Dec6)

B — Choose a Class Session

📘 COURSE — Nursing Staff CORE Orientation (RN)
STATUS: Not Yet Started EST. TIME: 24h

‹ Return to Search Results

Learning Activities *in this Course* **5**   Enroll ➡

Nursing Staff CORE Orientation (RN) Classroom
LIVE CLASS STATUS: Not Yet Started EST. TIME: 24h   **6** Choose Class

Description

1. The Registered Nurses from the acute care facilities will meet to: a. Review for two eight (8) hour days acute patient care as it relates to BH. The program days will include both didactic, knowledge testing and skill demonstration with expected re-

6 **Recommended:** Click **Choose Class** to select a class session (with time, date and location). (The *Enroll* button also takes you to a *Choose Class* page.)

7 The *Choose Class* page appears. Click the green **Register** button next to the class session that you desire.

Choose Class *Time and location options for the class.* **7**

Nursing Staff CORE Orientation (RN) Classroom
LIVE CLASS   Fri Dec 1, 2017, 7:00am ET   Register

8 ✓ You are registered for a class ✕
Nursing Staff CORE Orientation (RN) Classroom
Dec 1, 2017 at 7:00am ET
View class details

8 ➡ **View Class**

A *verification message* ("You are registered…") appears (upper right) with course title, date and time. Click the link in the box, **View class details,** -OR- click the green **View Class** button.
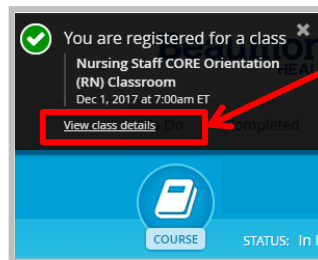
9 **Optional:** You can also verify the registration by selecting the **To Do** tab (top). The course should be listed In the learning activities.   **9** To Do